
RULES/AGENCY RULES COMMITTEE

Meeting Report
August 25, 2004

PRESENT: Chair Dando; Members Chavez, Cortese, Williams and Yeager

ABSENT: None

STAFF: Assistant City Attorney William Hughes, Assistant City Manager Mark Linder, City Clerk Lee Price, Council Agenda Manager for the Mayor's Office Jennifer Carlino, Assistant to the City Manager Deanna Santana, and Redevelopment Agency Liaison Gary Miskimon

Chair Dando called the meeting to order at 2:05 p.m.

A. Redevelopment Agency

1. Review September 7, 2004 Draft Agenda

The Committee recommended approval of the September 7, 2004 Redevelopment Agency agenda.

2. Add New Items to August 31, 2004 Agenda

The Committee recommended the following change to the August 31, 2004 Redevelopment Agency agenda:

- a. Recommend deferral to 9/21/04 for Item 5.1, "Acceptance of a report on the feasibility of a Downtown Theater and direction to staff to continue necessary studies."

3. Staff Reports Outstanding

There were none.

B. City Council

1. Review September 7, 2004 Draft Agenda

The Committee recommended approval of the September 7, 2004 City Council agenda, with the following addition:

- a. During the evening session, appoint and swear-in the District 8 Youth Commissioner (Mayor)

2. Add New Items to August 31, 2004 Agenda

The Committee recommended the following addition to the August 24, 2004 City Council agenda:

- **Mayor and Councilmember Requests**

- a. Present a commendation to Father Kevin Joyce for his years of spiritual and community contributions as Pastor of St. Maria Goretti Church (Gregory)

City Manager Requests

There were none.

- **City Attorney Requests**

There were none.

- **City Clerk Requests**

There were none.

3. Staff Reports Outstanding

Documents Filed: Report from the City Manager's Office dated August 25, 2004, listing five staff reports outstanding for the August 31, 2004 Council agenda.

Discussion/Action: The Committee noted and filed the City Manager's report.

C. Legislative Update

1. State

Documents Filed: State Legislative Summary as of August 25, 2004 from Betsy Shotwell, Director of Intergovernmental Services.

Discussion/Action: The Committee questioned both Betsy Shotwell and Stephen Haase, Director of Planning, Building and Code Enforcement, about AB 2702 (Steinberg) relating to housing: second units. The Committee directed Ms. Shotwell and Mr. Haase to return next week with clarification and history of the City's position on secondary (granny) units.

2. Federal

There was no report.

D. Meeting Schedules

There were none.

E. The Public Record

Documents Filed: Memorandum from City Clerk Lee Price dated August 19, 2004 transmitting items filed for the Public Record for August 11-17, 2004.

Discussion/Action: The Committee noted and filed the Public Record.

F. Appointments to Boards, Commissions and Committees

There were none.

G. Rules Committee Reviews, Recommendations and Approvals

1. Request to Place an Audit of the McKeen Youth Sports Facility on the City Auditor's Workplan

Documents Filed: Memorandum from City Manager Del Borgsdorf dated August 20, 2004 responding to correspondence received requesting an audit of McKean Road Youth Sports Facility project.

Discussion/Action: Vice Mayor Dando acknowledged Nancy Pyle, author of the request to audit the McKeen Youth Sports Facility, in the audience. Mr. Dan Snyth from the Almaden Youth Association thanked the Administration for the comprehensive report. The Committee accepted the report and directed the Administration to send a formal response to Nancy Pyle.

2. Expansion of Small Business Development Commission Functions, Powers and Duties Preliminary Workload Assessment

Documents Filed: Memorandum from Paul Krutko, Director of Economic Development, dated August 18, 2004, presenting a workload assessment to expand the functions, powers and duties of the Small Business Development Commission.

Discussion/Action: The Committee referred this issue to Council with direction to Administration to return in one week with information on how this assignment will impact department and standing committee projects.

H. Oral Communications

None were presented.

I. Adjournment

The meeting adjourned at 2:45 P.M.

Pat Dando, Chair
Rules/Agency Rules Committee